



### **Reporting Misconduct by Instructional Personnel and Administrators**

All employees have an obligation to report misconduct by any staff member that affects the health, safety, or welfare of a student.

Examples of Misconduct:

- Obscene language
- Drug or alcohol use
- Disparaging comments
- Prejudice or bigotry
- Sexual innuendo
- Cheating or testing violations
- Physical aggression
- Accepting or offering favors

### **Reporting Procedures:**

Reports of employee misconduct should be made to:

- ***Sally Hascup Director***  
***Ph: 561-251-6163***

[childrenshouseeastboca@gmail.com](mailto:childrenshouseeastboca@gmail.com)

- Reports of misconduct committed by administrators should be made to:  
***Ben Engle Regional Director***  
***Ph: 785-979-4936***

[bengle@sunriseeducationgroup.com](mailto:bengle@sunriseeducationgroup.com)

Legally sufficient allegations involving Florida-certified educators will be reported to the Office of Professional Practices Services.

Posting of Policies and Procedures:

Policies and procedures for reporting misconduct are posted:

In: **Ethics of Education Policies & Procedures** booklet

- On our website at: <http://www.childrenshouseboca.com>

### **Reporting Child Abuse, Abandonment, or Neglect**

All employees and agents have an affirmative duty to report all actual or suspected cases of child abuse, abandonment, or neglect.

- Call: **1-800-96-ABUSE**

Report Online: <http://www.dcf.state.fl.us/abuse/report/>